

JOB OFFER – RH2526-31

EDUCATION CONSULTANT – SCHOOL ADJUSTMENT
FULL TIME, 35 HOURS PER WEEK
ST-THERESA CENTER
BLANC-SABLON, QUÉBEC

NATURE OF THE WORK

The position of education consultant encompasses, in particular, responsibility for providing advice and support to staff of educational institutions and services in the implementation, development and evaluation of programs of study, class management and instructional materials.

CHARACTERISTIC FUNCTIONS

The education consultant participates in carrying out the educational project and the special projects of educational institutions; he or she participates in the development, implementation and evaluation of their success plan, while complying with the academic and administrative requirements of both the educational institutions and the school board. He or she contributes to the implementation of programs of study and training, provides advice to the teachers and administration concerning the interpretation of those programs, designs and leads training workshops and sessions on program components; he or she collaborates in developing learning situations and supports experimentation in class.

He or she provides advice and support to teachers either individually or in a group format in matters pertaining to their daily teaching activities; he or she develops or selects and delivers training and instrumentation activities designed to respond to needs in pedagogical adaptation, innovation and development.

He or she provides teachers with learning evaluation tools and guides them in the design, preparation or adaptation of evaluation tools.

He or she may be called upon to work with a multidisciplinary team to draw up and review the individualized education plan of a handicapped student or a student with social maladjustments or learning difficulties; he or she participates in defining intervention objectives and means.

He or she works with teachers to prepare and implement strategies and projects aimed at helping students who are experiencing or who are likely to experience social maladjustments or learning difficulties.

He or she advises management, teaching or professional staff on matters pertaining to professional development programs, plans the programs and evaluates the results.

He or she analyzes and recommends the purchase of learning materials, supplementary materials, equipment, software and program packages, and provides advice on room layouts.

He or she advises school staff on the means for integrating technology into teaching; he or she participates in carrying out related projects; he or she prepares and delivers training and information workshops on components of the program for integrating technology.

He or she collaborates with school resources, partner organizations and the Quebec Ministry of Education.

In addition, the education consultant in the general adult education and vocational training sectors ensures the promotion of the school board to the social and economic partners and draws up an appropriate promotional plan.

He or she meets with representatives of various businesses so as to develop with them training programs that meet their needs and those of their staff; he or she draws up memorandums of agreement and service offers.

He or she participates in organizing work-study programs, training periods and industrial visits; provides support to the teachers concerned and information and advice to employers.

REQUIRED QUALIFICATIONS

- A bachelor's degree in education.
- Teaching experience in the Québec school system would be an asset.
- The person must be bilingual (French and English).

- Must be available to travel on the Lower North Shore territory.

SALARY AND CONDITIONS OF EMPLOYMENT

- Salary between \$ 55 282 and \$ 97 963 per year;
- An isolation and remoteness premium based on dependents or not (\$ 10 066 or \$ 16 102);
- Low-cost housing (furnished, heated);
- Three annual outings from your point of departure to your place of employment for you and your dependents.

START DATE: As soon as possible

DEADLINE FOR APPLICATION: Until position is filled

We invite you to send your application to the Human Resources Department at the following email address:
recrutement@cssdulittoral.gouv.qc.ca.

The centre de services scolaire du Littoral operates an equal employment opportunity program and invites woman, members of visible minorities, members of ethnic minorities, aboriginal people and persons with disabilities to apply.